

## CAPE CONROE CLUBHOUSE RENTAL AGREEMENT

### Eligibility & Use

The Cape Conroe Clubhouse is available for rental by Cape Conroe residents and property owners only. The clubhouse may be rented between 8:00 a.m. and 10:00 p.m.

Use of the clubhouse does not include exclusive access to the pool. The pool will remain open to all residents during any rental period. Residents may bring up to four (4) guests into the pool area with a valid pool card.

### Rental Fees

Rental fees are due at the time of reservation and are structured as follows:

- Weekday Rentals (Monday–Thursday): \$100.00
- Weekend Rentals (Friday–Sunday): \$250.00 for the first six (6) hours or any portion thereof
- Additional Time (Weekend Only): \$12.50 per additional hour or fraction of an hour

### Security Deposit

A \$250.00 security deposit is required at the time of reservation. The deposit will be returned following the rental provided that:

1. No damage has occurred;
2. The clubhouse is left clean and floors are swept;
3. All trash and debris are disposed of in designated receptacles;
4. Furniture and accessories are returned to their original locations;
5. Tables and chairs are properly stored in the storeroom.

### Rules & Restrictions

- No smoking or alcoholic beverages are permitted in the clubhouse at any time.
- Adhesives, nails, or fasteners may not be attached to walls or ceilings.
- Pool access is not included in the clubhouse rental fee.

Any violation of these rules may result in forfeiture of all or a portion of the security deposit, as determined by the POA Board of Directors.

### Cancellations

Cancellations must be submitted and received at least 48 hours prior to the scheduled rental. Failure to provide timely notice will result in forfeiture of the rental fee.

## Cape Conroe Clubhouse Agreement Acknowledgment

By signing below, the resident acknowledges that they have read, understand, and agree to comply with all terms, rules, and conditions outlined in this agreement.

Date of Rental: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Number of Hours: \_\_\_\_\_

Rental Fee Paid: \_\_\_\_\_

Security Deposit Paid: \_\_\_\_\_

Total Amount Received: \_\_\_\_\_

Resident Name: \_\_\_\_\_

Address (Cape Conroe): \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Resident Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clubhouse Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_